

INSERIR LOGO EEAGRANTS, CIG, PROMOTOR DE PROJETO E PARCEIROS

Project Title

Project Promoter

Meses reportados

Data

Project Title

1. Information:

Project promoter:

Maximum grant amount:

Project grant rate:

Project implementation period:

Project contract signature:

Project partners:

Project execution/total cost: (taxa de execução relativamente ao custo total do projeto)

Project execution/PO payments: (taxa de execução relativamente ao montante já transferido pela CIG)

Request to extend the period of eligibility of the project: yes/no. If yes, justification for the extension

Project contacts:

2. Summary: A short summary of the principal findings and points

Why is the project needed?

What is the objective of the project?

What is the project expected to achieve?

How will the project address these challenges?

Who is expected to benefit?

What will the partnership achieve?

3. **Programme Area - Specific Developments:** Important developments in the Programme area, including policy, financial or administrative changes. Add and analyse statistical trends, where possible.

4. Reporting on Outputs

Summary analysis of how the selected project have contributed or are contributing to each of the Programme outputs. Progress towards the defined outputs, and any deviation. Use the indicators to verify progress, include reviews where available, use examples. Focus on the most important results at output level.

5. **Reporting on Project Outcomes:** Analyse how the project 's outputs contribute to the expected outcome(s); Use the indicators to verify progress, include reviews where available, use examples. Focus on the most important results at the outcome level. Refer to baseline studies Refer to qualitative surveys, studies etc. Assess the use of indicators.

Activities undertaken:

Type of Activity	Months	Date	State:
1.	1	October 2014	-developed as scheduled/ on going/ Not done.
2.			
3.			
4. etc			

Explanation: The Project is on-going since ... During this period, the planned activities were implemented according to the schedule. In the activity 1

- The ... is also progressing.

- Information and publicity of the Project, namely at the local level, have been assumed as a task of the partnership.

(...)

6. Progress of Bilateral Relations: Summary of how partnerships between the Beneficiary and Donor countries have been facilitated during the reporting period.

7. Monitoring: Monitoring activities carried out. Summary of the findings. Monitoring plan for the next reporting period.

8. Need for Adjustments: Any modifications to the project (see Article 5.9) of the Regulations.

9. Risk Management: Risk analysis and any mitigating actions carried out or planned; new risks identified.

10. Information and Publicity: Summary of the activities carried out during the reporting period; give examples of planned communications events.

11. Cross-cutting issues: Performance of project in relation to the crosscutting issues and any measures put in place to improve performance.

12. Reporting on sustainability: Assessment of extent to which the positive effects of the Project will continue after the funding period (if Final Report).